

# ARROWHEAD LAKE ASSOCIATION

Special Meeting of the Board of Directors

May 1, 2010

9:00AM

ALA Conference Room

## **DIRECTORS PRESENT:**

Karen Vander Meyden – President

Jeff Altmeyer – Vice President

Jack Knight

Mary Snaer

Ralph Wagner

## **EXCUSED DIRECTORS:**

Tom Olhasso

Beth Scott – Secretary/Treasurer

## **OTHERS PRESENT:**

John Rutledge – General Manager

Laura Dyberg – Property Manager

2 members

1 member of the press

## **CALL TO ORDER**

President Karen Vander Meyden called the meeting to order at 9:00AM. The pledge of allegiance was recited.

### **1. Approval of Process to Secure Board Action by Unanimous Written Consent via Counterpart Approval through original signatures, Facsimile, and/or E-mail Approval**

General Manager John Rutledge explained that this action was to clarify the existing written consent section of ALA's current by-laws.

Member Roberta Rindenow questioned the relevance of this procedure in case of an emergency. Mr. Rutledge explained emergency situations are covered elsewhere in the by-laws.

**Motion:** Director Mary Snaer (2nd) to approve the process as presented.

**Motion carried.** Vote: 5 ayes.

### **2. Approval of Award of Bid to WTA for improvements at Tavern Bay Beach Club**

Mr. Rutledge presented the Board with the bids that were received for the Tavern Bay Renovation Project – Phase I. The lowest bid was from WTA Construction in the amount of \$98,550.00. Vice President Altmeyer is a partner in that company. Vice President Altmeyer recused himself from the discussion and vote on this item.

**Motion:** Director Ralph Wagner (2<sup>nd</sup>) to award the Tavern Bay Renovation Project Phase I to the lowest bidder, WTA Construction, in the amount of \$98,550.00.

Member Roberta Rindenow had questions as to why WTA had received two awards since Director Altmeyer had been seated on the Board. She asked for a bidding history from WTA for the last ten years. Mr. Rutledge responded that all bids were duly advertised, there were 13 sealed bids received, all contractors were welcome to attend the bid opening (and several did), and that Mr. Altmeyer was not involved in the planning, design or other discussions pertaining to the details of this project.

President Vander Meyden called for the vote.

**Motion carried.** Vote: 4 ayes, 1 recusal.

### **3. New Business**

President Vander Meyden announced the Lake Fair on June 12 at the Burnt Mill Beach Club. She asked that she be advised if any director will not be in attendance.

Mr. Rutledge reported the window/wall replacement at Burnt Mill Beach Club was almost complete.

It was noted that intent to speak forms were not available but all members in attendance were permitted to speak at-will.

The next ALA Regular Board will meeting will be held on May 15<sup>th</sup>, at 9:00AM at the Arrowhead Ranch (480 Cottage Grove Rd. Lake Arrowhead).

### **ADJOURN – 9:32AM**

Minutes prepared by Laura Dyberg.

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Karen Vander Meyden, President