

**ARROWHEAD LAKE ASSOCIATION
FOREST AND PROPERTY PLANNING COMMITTEE
MINUTES**

Friday, May 1, 2009
9:30 AM
ALA Conference Room

Members Present: Jack Cooperman—Chair, John Henderson, Greg Naylor, Tom Olhasso,
Lori Pearson, Ken Stowe

Excused Members: Fred Read, Harry Sherman

Resource Persons: John Rutledge, Laura Dyberg, Christina Ellsworth

Chair Jack Cooperman called the meeting to order at 9:35 AM.

1. Approval of April 10, 2009 Minutes

Corrections: Item 2, paragraph 3 replace "near" with "adjacent to."

Motion: Greg Naylor (2nd) to accept minutes as corrected. Vote, all ayes, motion carried.

2. Managers' Reports:

General Manager – John Rutledge:

Mr. Rutledge presented a draft letter regarding the Conovitz property for the Committee to authorize. The letter would notify Mr. Conovitz that ALA is aware of violations including four unpermitted walls and 20 unpermitted Juniper plants. No irrigation was found on the initial inspection.

The Committee requested reconfirmation that there is no irrigation, an application for the permit for the walls, as-built drawings of the unpermitted walls signed off by an engineer and the name of the contractor who built the walls.

Motion: Greg Naylor (2nd) to send a letter notifying Mr. Conovitz that the violations were observed and were brought to the attention of the Forest and Property Planning Committee. Vote, all ayes, motion carried.

The Committee planned a site visit to the Conovitz property after the meeting.

Property Manager – Laura Dyberg:

Ms. Dyberg reported that the property on Highway 173 with a horseshoe pit is not marked and a survey will need to be made to determine how close the pit is to the ALA property line. The consensus of the Committee was to order the survey and have the property marked up to Beaver Lane.

The Committee discussed removing Junipers and Leyland Cypress or Leylandii on ALA property. The consensus of the Committee was to have staff remove these species on the right of the entry to the east parking lot at Tavern Bay Beach Club, by the restroom behind the north shore multiple docks, at Burnt Mill Beach Club and eventually replace them with native trees from the

ALA nursery where necessary. The Leylandii behind Peninsula Park on the right and in Peninsula Park bordering Kiwi Docks are to be thinned. Mr. Rutledge stated that this work will be put on the May – June project list.

Mr. Rutledge reported that he will meet with Mr. Mashni regarding his sprinklers when Mr. Mashni returns to the area. The Committee discussed the possibility of a policy of inspecting ALA property for irrigation when a dock is transferred and if there could be a requirement that irrigation be removed as a condition of dock transfer. Staff was asked to locate a sprinkler inventory list created by Tom Olhasso for previous Lake Manager, Everett Coverdale. The Committee requested that staff again look at drainage pipes adjacent to the Osterkamp property.

Ken Stowe reported that trash bags and debris have been left too long along Willow Creek probably from the Forest Shores condos. Mr. Rutledge received the phone number of the maintenance person for the condos from Tom Olhasso and will take care of the situation.

3. Status of the Demonstration Garden

Lori Pearson reported that a clean up day was held last Monday. New plants and signage will be added to the garden. The consensus of the Committee was to change the base of the main garden sign from one long stone base to two pyramid stone columns in the same shape as the water fountain. Mr. Rutledge requested the contact information for retired stone mason, Siegfried Schmiedel who donated the fountain material and construction. Ms. Pearson will be updating the brochure and requested a large informational sign ordered at the same time the plant signs are ordered.

4. Correspondence

There was no new correspondence to discuss.

5. Old Business

John Rutledge reported the status of the Artificial Turf Guidelines that were created at a special meeting on April 14, 2009. The Board was polled electronically and telephonically and approved the guidelines 6-1. The guidelines will go to the Board at the next Board meeting for ratification of their approval. Mr. Fulton has received these guidelines. Mr. Rutledge stated that he will send a memo to the Board that the word "member" was inadvertently left in the guidelines on the third bullet point from the bottom and should be removed.

The Committee discussed Tavern Bay Beach Club. The Committee made a recommendation to the Board to do the following work this year:

- Removal of all turf and irrigation between the existing sand and the sidewalk
- Fill that area on the east side of the sidewalk with sand that includes sand donated from UCLA Conference Center and sand from the playground
- Deposit engineered wood chips on the west side of the Beach Club with timbers to contain it
- Replace the sand in the playground with engineered wood chips

The Committee discussed shade structures at Tavern Bay Beach Club. The Committee discussed one large shade structure to go over the D.G. with three tables of the style the Rotary Club was planning to make but without electrical lighting or cable conveyances for sliding shade cloth. The Committee made a recommendation to the Board to move forward with one shade structure and have Committee members work directly with staff to accomplish it.

The Committee discussed trying to save sections of the grass at Tavern Bay Beach Club but not enhancing it. The Committee discussed Rhizomatous Tall Fescue (RTF) grass. Lori Pearson reported that this grass grows sideways, uses a lot less water than Marathon grasses and has grown in colder climates. The consensus of the Committee was to move forward with scheduling a visit from an RTF sod professional and possibly planting a test area at Peninsula Park.

The Committee discussed additional tables at Tavern Bay Beach Club. The consensus of the Committee was to purchase and place four additional tables that could be moved in the future and include the tables in the recommendation to the Board for work done this year.

The Committee discussed a long range plan for Tavern Bay Beach Club. The Committee made a recommendation to the Board to develop the master plan including:

- Approval of funding for a topographical survey of the east and west sides of the Beach Club
- Selection of a landscape architect
- The goal of presenting a conceptual master plan at the Annual Membership Meeting in July.

6. New Business

There was no new business to discuss.

The next meeting is June 5, 2009 at 9:30 AM.

Meeting adjourned at 11:43 AM.

Minutes prepared by Christina Ellsworth.
Minutes reviewed by Jack Cooperman.