

**ARROWHEAD LAKE ASSOCIATION
FOREST AND PROPERTY PLANNING COMMITTEE
MINUTES**

Meeting: April 4th, 2008
9:30 A.M.
ALA Conference Room

Members Present: Jack Cooperman—Chair, John Henderson, Greg Naylor
Tom Olhasso, Lori Pearson, Fred Read, Harry Sherman, Ken Stowe, Stan Tomlinson

Resource Persons: John Rutledge, Laura Dyberg, Jim Grant, Pamela deForest,
Candace Carricaburu

Chair Jack Cooperman called the meeting to order at 9:32 A.M.

1. Approval of March 7th, 2008 Minutes.

Corrections:

Page 1, section 2, second paragraph, last line, add "native," before, "Conifer."

Page 1, section 2, third paragraph, change, "Lalondi," to, "Leylandi."

Page 3, first paragraph, fourth line, add, "in North parking lot," after, "seedlings."

Page 3, second paragraph, third line, capitalize, "Field."

Page 3, last paragraph, first line, add, "on ALA property," after, "trees."

Page 4, fifth paragraph, fifth line, change to, "Lori Pearson requested that it stay through the summer to provide shade for the Garden. She said that the hazardous branches should be pruned. Jack Cooperman said to not use spikes while doing any pruning."

Page 6, section 7, second section, second line, after, "structure," change to, "at North end of the sand beach area at Tavern Bay Beach Club."

Motion made by John Henderson (2nd) to accept as corrected. Vote. All Ayes. Motion passed.

2. Managers' Report.

General Manager - John Rutledge: John Rutledge stated that Candace Carricaburu will be taking over the minute taking for this committee sometime in the future in order to take some of the load off of Pamela deForest.

Mr. Rutledge stated that he, Jack Cooperman, and Scott Rindenow met with LACSD regarding the MOU last night. He stated that there was about sixty acre-feet taken off of the lake last year. He said that they have begun to take water from CLAWA earlier this year than last year. LACSD gave a proposal on how much water they will be taking from the lake this year. He said they were very comfortable with the meeting with them. They also spoke to LACSD regarding the Mussel problem and they will be including literature regarding this issue in their billing. LACSD stated they will be

proposing new water use guidelines—and they will be prohibiting people watering beyond their parcel boundaries. LACSD is anticipating that the public will let them know if they see excess watering.

There was a discussion regarding encouraging people to remove plants that require a lot of watering. John Rutledge explained how LACSD is going to look at the high tier users first. Jack Cooperman recommended that members attend the LACSD meetings that will be discussing this new plan. The next meeting will be on April 22nd and the following one will be on May 13th.

Property Manager - Laura Dyberg: Ms. Dyberg presented the following report to the committee:

Status Report - Forest & Property Planning March 2008				
Location	Name/Project	Issue	Status	Pending
Acc 12	improvements	improvement	in progress	legal review
Acc 22	improvements	improvement	preliminary plans recd; site visit scheduled	h/o visit
Acc 50/51	drainage improvement	improvement	contract awarded; est. start date 4-15-08	contractor start
Acc 60	improvements	improvement	survey recd	Wagner review
N299	Van Daele	reserve strip encroachment	survey completed; review and action plan pending	staff analysis
N301	Moelleken	vegetation management	proposal for fuel reduction recd	contractor progress
N325	Sims	irrigation/landscaping	awaiting irrigation plan	new quote
N65A&B	Murray/Calhoun	irrigation/landscaping	request for removal of irrigation	response from H/O
S055	Mellinger	electrical	no response to prev ALA correspondence	new contact w/ homeowner
S077	Weil	electrical	in progress	completion
S291A	Field	electrical	staff in contact with H/O electrician to expedite	County inspection
Tavern Bay	erosion near stairs	runoff erosion impacting stairs	scheduled as in-house project	completion

Laura Dyberg stated that the homeowners near Access 22 would like to see the proposal for this improvement, but that one of the homeowners will not be available until after tax season because he is a preparer. Ms. Dyberg stated that this will not hold up the process however, and after meeting with the other homeowners next week, it will go out to bid within the month.

Ms. Dyberg stated that we are waiting for a new proposal for the ALA property adjoining the Sims property. Jack Cooperman stated that he needs to be notified directly of any plans or ideas regarding this matter.

Jack Cooperman again requested that the meadow east of the gravel parking lot at Tavern Bay be cleared and ready for planting on April 19th. Mr. Rutledge stated that Dr. Moelleken contacted him this morning regarding contracting with Cumorah to clean-up the area. Mr. Rutledge, however, cannot guarantee that it will be completed by April 19th. He added that he will attempt to have it done by that date.

Laura Dyberg stated that she has been in contact with Mr. Mellinger who has put in new overhead electrical, but he failed to remove the electrical in the stump that needed to be done in the first place. Mr. Mellinger also expressed his concerns to John Rutledge regarding the Forest Care program and tree injections.

Fred Read stated that there has been too much time spent on this and to get it fixed as soon as possible. Laura Dyberg stated that she has been in the process of learning about all of the issues first before she can verify what we are going to do about them.

To ensure there is no problems with the Forest Care program trimming that is occurring on our property near Mr. Mellinger's lot, John Rutledge requested that we have the Mellinger property surveyed and our new property markers placed—just to ensure that trees are not removed on his property. If new markers are not available, we will purchase surveyor stakes.

Laura Dyberg stated that the electrical poles on Access 7, near the Weil property are being installed this week.

Mr. Rutledge stated he is dealing directly with a licensed electrician to take care of the Field issue.

Ms. Dyberg stated that the stairs at Tavern Bay that had been damaged due to erosion were replaced with a wall and there will be a handrail installed as well.

Mr. Read stated that he and Ken Stowe cleaned the moss from the parking lot area.

Laura Dyberg stated that the property markers have been ordered, and will be used when necessary. They were ordered in both brown and green for different area uses.

She went on to say that we have received bids back for the Forest Care project. The bids ranged dramatically and she is in conversations with the lowest bidders to make sure that they understood the requirements and to confirm amounts. Before the project is done, the markings will be re-verified. The project will be done within two (2) to three (3) weeks. We are also looking to Cal Fire for assistance with the slope behind the ALA office and Hardin Marine.

Tree Injections

Laura Dyberg stated we have received a bid for the tree injections from Earth Scapes Corporation. It is for 507 trees along with several inspections; the proposal was just over \$60,000. She said that she has spoken to county foresters and they have stated that the bark beetle has decreased and the only place that is susceptible is the Grass Valley burn area. John Rutledge stated that due to the information from the scientists regarding the bark beetle, he is not convinced that we need this many injections this year.

Jack Cooperman stated that he recommends that we do take this proposal. He said that the trees will not be healthy just because of one good year of precipitation. He said that the bark beetle will spread past the burn areas. He also stated that when trees are being cleared, that the pheromones that are released will attract the beetle. He asked to include the injection of the trees that are left in the burned area by Grass Valley Dam and that it be done prior to thinning and removal.

Laura Dyberg stated that she will speak with Ron Judd about adding additional trees in the Grass Valley area after she has spoken to the county agencies to find out what trees are being removed.

John Rutledge said that, as he understands it, that we are to accept this bid as an extension of our existing contract, and contact Mr. Judd to include additional trees in the Grass Valley area, and move as quickly as possible on that.

Motion made by John Henderson (2nd) to accept the bid and include additional trees in the Grass Valley area. Vote. All Ayes. Motion passed.

Laura Dyberg presented the following proposal to the committee:

To: Forest & Property Planning Committee
SUBMITTED BY: Laura Dyberg, Property Manager
SUBJECT: Burnt Mill Beach Club renovation – Painting Proposal

SYNOPSIS: The Association has expressed a desire to renovate the Burnt Mill Beach Club. The initial step being recommended in this process is to repaint the inside of the building. Bids were received and will be awarded pending approval.

FISCAL STATEMENT:

Cost: \$14,700

Source of Funds: Carryover from 2007/2008 Capital budget

BACKGROUND:

The Burnt Mill Beach Club is often at the top of the list for members when considering a locale for special events and meetings. Unfortunately, it has been a victim of deferred maintenance and not received much attention beyond general maintenance. Its attractiveness as an event site is greatly diminished. While long term renovations and

perhaps even rebuilding will require much input, planning and capital funding, a comprehensive interior paint job will go along way towards improving the Club's appearance.

This project will significantly enhance the aesthetics of the facility. The current condition is not in compliance with the Association's standards and/or members' expectations. This internal facelift would provide a more attractive location for the many activities desired by members, who have been less than enthusiastic about utilizing it for special occasions. The overall benefits include greater value to our members and potentially increased revenue from rentals

Once approved, the contractor would work around reservations at the Club. Staff time has been dedicated to assessing scope of project and meeting with contractors. Additional maintenance hours will be necessary to address minor repairs and modifications in conjunction with painting (i.e. drywall repair). Total project time is estimated at two weeks and with the 2008 season upon us; time is of the essence in getting started.

Bids were solicited from six contractors. Three walked the site with staff. Bids were received from two in the amounts of \$14,400 and \$14,700. The higher bid provides additional repairs, more comprehensive prep work and attention to facility details not included in the lower bid.

STAFF RECOMMENDATION:

Approve the best bid of \$14,700.00 to be awarded immediately.

Motion: made by Harry Sherman to accept the bid as proposed. Vote. All Ayes.
Motion carried.

Edison – Jack Cooperman asked where we stand for the Edison reimbursement program. Laura Dyberg said our packet will be submitted before the deadline.

Van Daele – Jack Cooperman asked about the Van Daele property. Laura Dyberg said that she has gone out to the area to inspect it. She will be doing more on it soon.

N365 A & B – John Rutledge stated that there has been four (4) sprinkler heads placed there. A letter will be sent out requesting that the homeowners remove the sprinklers.

Shaver Property – Jack Cooperman asked about the drainage and sewer line that was installed without permits. Ms. Dyberg stated that she will be contacting the homeowner about the drainage issue.

Seawall at Phelps area – Jack Cooperman asked about the backfill behind this seawall. John Rutledge stated that the project has not been finished. Mr. Cooperman asked that the area gets addressed soon so that agreed upon native tree planting can be done.

Dock Numbers – There was a discussion on the missing dock numbers being replaced on the trail side of piers or walkways. This is an ongoing project.

Rotary Project at Tavern Bay – Rotary is still pursuing donations. A manhole cover has been found in the project area and this is something which will need to be worked into the plan.

Totem Pole/Saint John Sand – Harry Sherman asked about the sand that needed to be removed in this area. John Rutledge explained that it is underwater now.

Easement Signs – We have order the plates. We will be contacting the contractor soon regarding installation.

Planting/Potting Day – April 19th will be the day for potting the Jeffrey Pines. Jack Cooperman stated that it will also be a day for some planting. Volunteers were requested.

3. Status of Demonstration Garden.

Lori Pearson stated the drinking fountain was completed by a local mason. She stated that they are in the process of getting everything ready for the opening on Memorial Day weekend. Fred Read stated that the debris in the area is ready to be removed by staff.

John Henderson stated that the guard shack at Tavern Bay is not very aesthetically pleasing. He was wondering if the facing could be replaced with split granite. Greg Naylor also suggested adding a shade structure for the employees that work there.

4. Trails and Access Report.

Tom Olhasso had to leave the meeting early. Laura Dyberg stated that she and Tom Olhasso walked from S270 to the Marina and went over many items to be addressed.

Jack Cooperman asked about the following issues:

- Railing at the top of stairs at Access 50 – a railing needs to be installed on one side because it is a fall hazard. Laura Dyberg will have maintenance look into it.
- Access 60 – Laura Dyberg stated that we have received the plans.

- Access 52 – Jack Cooperman stated that homeowners have added fencing in this area and have changed the landing at the top—he is concerned that they have added more than they were approved to do. John Rutledge stated that he will go look at it.
- Status of unpermitted chain link fencing and removal of benches on Access Easement 58.
- Status of tree wells in the area at the back of Blue Jay Bay.

5. Correspondence.

There was no correspondence to discuss at this time.

6. Old Business.

John Henderson again asked about the North parking lot at Willow Creek and Mr. Rutledge stated that we will be putting in a split rail fence in the area.

7. New Business.

Ken Stowe said the dandelions are coming up full-force in Tavern Bay. Laura Dyberg stated that we have our landscaping maintenance crew coming on next week and they will address it.

The next meeting will be on May 2nd, 2008 at 9:30 A.M.

Meeting adjourned at 11:19 P.M.

Minutes prepared by Pamela deForest.
Reviewed by Jack Cooperman.