

Approved by Board of Directors 11/16/2000
Amended by the Board of Directors 8/23/2014
Amended by the Board of Directors 10/28/2017
Amended by the Board of Directors 4/27/2019

The General Manager shall adhere to the department operating budget totals; however, the General Manager has the authority to exceed a line item by up to 20% not to exceed \$10,000. All variances are to be reported/approved by the Finance Committee.

The General Manager shall regularly review the status of the budget with the Finance Committee and propose appropriate corrective actions if revenues or expenditures vary materially from the approved budget.

The Finance Committee shall review expenses requested by a committee and/or staff exceeding the budget or not covered by the budget. The Finance Committee shall adhere to the department budget totals and may add a line item or adjust a line item by up to 20% not to exceed \$20,000. All requests for additional funding over \$20,000 must have Board approval prior to the expenditure.

Dated _____

ALA Board President

ALA Secretary/Treasurer